

CYCLING TIME TRIALS WEST DISTRICT

The Annual General Meeting 2012 will be held on:

**Sunday 23rd September 2012 at 13.45pm.
Maiden Bradley Village Hall,
High Street,
Maiden Bradley,
Wiltshire
BA12 7JG.**

AGENDA

- 1 Apologies for absence
- 2 Minutes of the last Annual General Meeting held on 10th September 2011.
- 3 Matters arising.
- 4 Secretary's Report.
- 5 Treasurer's Report.
- 6 Other Officers Reports:
Open Events Secretary, Club Events Secretary, Risk Assessment Secretary.
- 7 Motions.
No motions received.
- 8 Election of Officers and Committee

Current Officers and Committee:-

- | | |
|----------------------|---|
| a) Chairman | Andy Cook |
| b) Secretary | Charles Zanettacci (not standing for re-election) |
| c) Treasurer | Tim Heaysman (not standing for re-election) |
| d) Open Events | David Summers |
| e) Club Events | Nick Lowe |
| f) Risk Assessment | Andy Shapland |
| g) General Committee | Chris Lowe, Ian and Bridget Boon, Stu Dodd, Derek Smetham, Simon Rouse, Gordon Scott, Peter Rogers. |

Re-election / nominations:-

- | | |
|----------------------|-----------------------|
| a) Chairman | |
| b) Secretary | Nominations required. |
| c) Treasurer | Nominations required. |
| d) Open Events | |
| e) Club Events | |
| f) Risk Assessment | |
| g) General Committee | Committee of eight. |

- 9 West DC Delegates for National Council which is usually held early December in Leicester. West DC are permitted up to four delegates.
- 10 Any other Business.

Additional Notes :-

The date fixing meeting for the 2013 season (Open events only) precedes the Annual General Meeting, starting at 12:30pm.

Club subscriptions for 2013 are due on 1st October. Please forward in good time to the West DC Treasurer, the fee remains at £30 plus a further £50 if your club is sponsored or carries the name of a business. Renewing after 31st December incurs an additional charge of £20.

The remaining Officer's Reports and accounts should be available at the AGM.

Kind regards,

Charles Zanettacci
Secretary, CTT West District Council

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Cheltenham,
Gloucestershire,
GL50 4SW

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Risk Assessment Secretary's Report

- There have been no real issues this year apart from the collision in a club event.
- There is the on-going issue with the use of the A417/419, but this has not affected the events on the road this year. However the traffic courts were concerning at the evening events held on here this year and we are at present looking at the data from the our counts and the highways to see if further events should be allowed.
- The rescheduled Dursley hard riders 25, which was cancelled due to weather was run on the 31st July, the main issue that needs consideration is the higher than expected traffic count (marginal on the CTT scale) on the A46 up to 19:00. The event was moved forward 4 weeks and needed to bring it forward by half an hour so that all riders were off the road before sunset.
- All the organisers have been really prompt in updating the Risk Assessments and all courses used in opens are up to date, However I know that some of the club courses used this year are not up to date and this will need look at.
- I have received 50% of the traffic counts and RA on the day back this year and would hope that the rest will come in due course.

Andy Shapland

General Secretary's Report

- We received two Accident Reports in 2012. The first happened during a 'two up' club event in August. One rider was injured, probably as a result of touching wheels, no other vehicles involved. The second happened during an open event when a rider collided with a car. It is understood the driver admitted responsibility and although the rider was injured it wasn't serious.
- The District is becoming desperately short of timekeepers. If your club has timekeepers who help out with evening club events they make like to consider becoming an assistant through to 'full' timekeepers approved for open events. On the upside, West DC has added Mike Hallgarth to the list of 'full' timekeepers.
- Probably the West DC's most popular courses at Cirencester are getting busier each year with an annual increase of around 2%. The 'window of opportunity', when we can run events is thus diminishing and will mean either earlier start times or reduced field sizes.
- It is important that traffic counts and on the day risk assessments are sent to our Risk Assessment Secretary, all the more so for events taking place on busy roads such as the A417 / A419 at Cirencester and A303 at Yeovil.
- There will be two vacancies on the Committee this year, so if your club has a volunteer who may wish to get involved, please let me know before the AGM.

Charles Zanettacci